

**Hebgen Basin Rural Resort Tax District
Board Meeting Minutes
January 12, 2025**

The meeting was called to order at 6:05 pm

Board Members Present: Katrina Mann, John Burns, Robby Pohle

Also in Attendance: Shane Grube, Arnie Christensen, Katie Thompson

Recorder of Minutes: John Burns

Public Comment: Chief Grube said Jeff Mathews was still interested in serving on the Board when his father is feeling better. Katrina Mann informed the Board that the Board's bank account is now connected to Intuit QuickBooks, the checks have been ordered and delivered, and we can begin processing/paying claims. Chief Grube said that a business owner contacted him regarding an issue of adding the 3% resort tax to the Airbnb and VRBO sites. She asked the Board to contact the vendors to remedy the issue, but it was verified that the individual owners need to do that. Chief Grube also mentioned he did a test payment through Pay.Gov on the district's webpage and it worked perfectly. He also mentioned that only four businesses have registered on the site, and it would be wise for the Board to begin sending sign-up notices to individual business via e-mail. He also suggested that the district create a Facebook page to help get the message out to area businesses.

Approval of Minutes: John Burns made a motion to approve the December 8th, 2025, HBRRTD meeting minutes. Robby Pohle seconded, Question all in favor.

Approval of Claims: Chief Grube presented the board with a list of claims to be paid. After board review, Katrina Mann made a motion to approve the payment of claims as presented. John Burns seconded, Question all in favor.

New Business:

Booking Engagement Agreement with GOAL Services LLC: The board reviewed the engagement letter presented by Katie Thompson of GOAL Services LLC. The board had no issues, and Katrina Mann made a motion to approve the engagement letter for bookkeeping services with GOAL Services LLC. Robby Pohle seconded, Question all in favor.

Public Officials Liability Insurance Selection: Chief Grube presented the board with three quotes received for public officials' liability insurance coverage. The Board reviewed all three and settled on the quote from Chris Hindoien with Rocky Mountain Insurance Services. The board members asked Mr. Hindoien questions via phone. The questions were to explain the 1.5-million-dollar annual aggregate limit and coverage limits per board member. After all

questions were answered to the board's satisfaction, John Burns made a motion to approve the engagement with Rocky Mountain Insurance Services to provide public official liability insurance coverage for the members of the Hebgen Basin Rural Resort Area Tax District Board for \$2,561.88. Katrina Mann seconded, Question all in favor.

Next meeting: 2/9/26 at 6:00 p.m.

Meeting Adjourned 6:46 Motion to adjourn John Burns, Katrina Mann Seconded, Question all in favor